

## 2012 PROFESSIONAL DEVELOPMENT REGISTRATION FORM

### ABN: 68223819017

To register for any Spectrum courses or workshops, please complete the form below and fax to (03) 9871 3911, email to [spectrum@easternhealth.org.au](mailto:spectrum@easternhealth.org.au) or post to: Attention Training coordinator, Spectrum, PO Box 135, Ringwood East, 3135. Phone (03) 9871 3900.

**Name:** \_\_\_\_\_

**Current position:** \_\_\_\_\_ **Discipline:** \_\_\_\_\_

**Organisation:** \_\_\_\_\_

**Postal address:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_ **Dietary needs:** \_\_\_\_\_

Please indicate your organisation type:

- AMHS       CAMHS       Statewide MH Service       PDSS  
 Drug & Alcohol       CHC       Forensic       Private Hosp  
 Private Practice       NGO       Govt (other)       Interstate       Overseas

Please indicate your primary work setting:

- Adolescent       CAT       CCU       CCT       Inpatient       MST  
 Emergency Dept       Triage       Forensic       D&A       Mixed role       SEC  
 Management       Other

I would like to register for the following short course(s) and/or workshop(s):

1. \_\_\_\_\_ **Date:** \_\_\_\_\_ **Cost:** \_\_\_\_\_

2. \_\_\_\_\_ **Date:** \_\_\_\_\_ **Cost:** \_\_\_\_\_

3. \_\_\_\_\_ **Date:** \_\_\_\_\_ **Cost:** \_\_\_\_\_

**Spectrum will send you a letter to confirm your registration.** If you have not received this letter within two weeks of sending your application, please call the Spectrum training coordinator.

### PAYMENT DETAILS

***Eastern Health will send (post or email) out a separate invoice. Fees must be received three days prior to the course starting.***

**NOTE: If your organisation is paying for this course, please complete the following section:**

**Name of organisation:** \_\_\_\_\_ **Attention to:** \_\_\_\_\_

**Address:** \_\_\_\_\_

Spectrum reserves the right to cancel courses that do not achieve minimum participation, in which case, all fees will be refunded. Fees will be refunded, in full, if participants withdraw more than three working days prior to the commencement of the course. There will be **no refund for withdrawals within three working days** of the commencement of the course.

OFFICE USE ONLY

Registered

Confirmation letter sent

Invoice completed

FMIS #